

The regular meeting of the Page City Council was held on November 9, 2020 at 7:00 a.m. at the Page City Auditorium with Jim Heidorn, Chris Erickson, Sarah Ritter and Eryn Jager present. Lucas Erickson was absent. Justin Hall of Moore Engineering and Brett Steele of Midcontinent Communications were also present. Mayor Heidorn opened the meeting.

Motion by Jager and second by Ritter to approve the October minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

GENERAL FUND: Waste Management - \$94.94; Waste Management (Park) - \$73.96; BEK Communications - \$47.78; John Deere Financial - \$220.51; Payroll Taxes - \$96.90; Otter Tail Power Co. - \$864.75; City Auditor - \$1,123.50 (Monthly salary); Cass County Reporter - \$146.20; GovOffice (website) - \$570.00; Teresa Heidorn (October Labor) - \$143.00; ERCU Visa – 517.10 (Office Depot - \$67.69; Menards - \$135.11; Yahoo Website expense - \$34.95; RDO - \$279.35). **WATER & SEWER:** Waste Management - \$1,383.55; Waste Management (Clean-up Week) - \$158.70; Otter Tail Power Company – \$156.13; Cass Rural Water Users - \$2,623.08; Jim Heidorn (City Maintenance) - \$1,078.13; Payroll Taxes - \$92.83; City of Fargo - \$14.00; Judy Johnson (W&S Labor) - \$135.42; ND One Call - \$1.20; ERCU Visa – \$428.49 (Post Office - \$26.95; Office Depot - \$67.69; Post Office - \$428.49). Motion by C. Erickson and second by Ritter to approve Auditor's Report and pay bills as presented. Motion carried unanimously.

DEPUTY'S REPORT – Deputy Longlet was unable to attend today's meeting and a report was not available for review at this time.

The following items were discussed:

- 1) Brett Steele of Midcontinent Communications was present at the meeting to review the Midco Franchise Agreement extension with the Council. This will extend for another 10 years. Motion by C. Erickson and second by Jager to approve the Midco Franchise Agreement extension and approve Mayor Heidorn's execution of said document. Motion carried unanimously.
- 2) Justin Hall of Moore Engineering was present at the meeting to review with the Council the progress of the GIS Web mapping. There are approximately 10-15% of curb stops left to map. A date and time will be arranged with Heidorn by Moore Engineering for the mapping of remaining curb stops. Moore Engineering will provide Heidorn with a map showing what may remain to be mapped so these can be flagged. Invoice #25183 in the amount of \$1,560.00 was presented for payment from Moore Engineering for continued work on GIS mapping. Motion by Ritter and second by C. Erickson to approve payment of said invoice. Motion carried unanimously.

The CWSRF 2021 Questionnaire was reviewed with Council and will be submitted to the State to keep the City on the list for possible rehabilitation of sanitary sewer system in the future.

Hall stated that he and Brandon Oye did take a look at the Lagoon the last time they were here and agreed that there is some bank erosion. They would like to have an Engineer take a closer look at it and will arrange a time with Heidorn to get this done - possibly when they are here surveying to complete GIS mapping. Something will need to be done soon to prevent any further erosion.

- 3) COVID 19 numbers are still very high so the Council is urging local businesses to request use of Face Masks either by recommending or requiring Face Masks be worn when entering their business. Face Masks are required when entering the City Office and the Page City Auditorium. The State will be sending a list of active COVID 19 cases in each zip code weekly to each City for their review. Any zip code with 5 or less cases will not be listed. Currently the City's zip code is not listed.

- 4) The Cass County auction for tax forfeited properties will be held November 17th. There are 6 parcels in Page listed. If any of these are not sold at auction, the Council will request the transfer of these properties to the City.
- 5) Heidorn stated that a resident is interested in purchasing the City owned parcel located across the street from their property for storing camper, etc. The water hydrant on the property would have to be secured before transfer of property. In order to get this property back on the tax rolls, the Council approved the sale of this property to the resident for expenses related to the transfer.
- 6) There was a request made to have the Page Café sign currently located at the intersection of Highway 26 & 38 moved once repaired to the corner of Highway 26 and Morton Avenue. Upon discussion, the Council all agreed that this would not be a good location for the sign. The lack of or poor lighting at the intersection of Highway 38 and 5th Street and the intersection of Highway 38 and Highway 26 were discussed. The Council agreed that the lighting should be better at these locations. Mayor Heidorn will discuss this with the State Highway Department.
- 7) Street Lights were discussed. There are some streetlights that are currently not working. Otter Tail is having some issues in getting supplies as they are always backordered. The streetlights will be fixed as soon as supplies are received.
- 8) Heidorn stated that he has received word from Frame Lighting that the repairs are done on the lighted Christmas snowflake decorations and are ready to be picked up.
- 9) Heidorn also stated that he has a name of a Painting Contractor and would like to get a bid on the painting of the inside of the auditorium from this Contractor. The Council agreed that a bid for this should be obtained.
- 10) The little tractor is high in hours and Heidorn stated that the City should look at possibly trading this in for a Tractor/loader/mower/snowblower. He will check with John Deere to get a bid on this.
- 11) Walking in the auditorium was approved and the Auditor and Ritter will coordinate hours for this and advertise the hours when ready.
- 12) Past Due water and sewer accounts were discussed. Past Due accounts this month are as follows:
 - Pam Belling – over 60 days past due
 - Jeremy Duncan – 20 days past due
 - Jerome Gustin – 20 days past due
 - Lance Iwen – over 120 days past due
 - Patrick Lindseth – 20 days past due
 - Nathan Nelson – over 30 days past due
 - Corey Phelps – 20 days past due
 - Carol Stafford – over 30 days past due
 - David Tomperi – 20 days past due
 - Michael Warren – 20 days past due
 - Ripp’s Trucking – over 90 days past due

There being no further business brought before the Council motion was made by Ritter and second by Jager to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:00 a.m. The next regular Council meeting will be Monday, December 14, 2020 at 7:00 AM in the Page City Auditorium.

Judy L. Johnson
City Auditor