

The regular meeting of the Page City Council was held on November 11, 2019 at 7:00 a.m. with Jim Heidorn, Julie Bankers, Natalie Nitschke and Lucas Erickson present. Chris Erickson was absent. Deputy Longlet was also present. Mayor Heidorn opened the meeting.

Motion by Nitschke and second by Bankers to approve the October minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

**GENERAL FUND:** Waste Management - \$93.28; Waste Management (Park) - \$77.30; BEK Communications - \$172.08; John Deere Financial - \$190.59; Payroll Taxes - \$100.29; Otter Tail Power Co. - \$1,144.03; City Auditor - \$1,050.00 (Monthly salary); Teresa Heidorn (October labor) - \$261.00; Cass County Reporter - \$144.99; Page Oil - \$17.51; ERCU Visa - \$191.40 (Yahoo for website domain - \$34.95; Page Oil - \$34.25; Office Depot - \$122.20). **WATER & SEWER:** Waste Management - \$1,317.41; Waste Management - \$142.76; Otter Tail Power Company - \$204.85; Cass Rural Water Users - \$2,704.98; Jim Heidorn (City Maintenance) - \$923.00; Payroll Taxes - \$82.01; City of Fargo - \$111.00; Judy Johnson (W&S Labor) - \$149.00; ND One Call - \$4.80; Belling Tree Service - \$400.00; Sarah's M&M Grocery - \$2.58; ERCU Visa - \$481.46 (Post Office - 26.20; Office Depot - \$122.21; Post Office - \$333.05). Motion by L. Erickson and second by Nitschke to approve Auditor's Report and pay bills as presented. Motion carried unanimously.

DEPUTY'S REPORT – Deputy Longlet presented his monthly report. There were three calls for service in October. There was a theft report and a follow up to the theft report and the third was a threat report.

The following items were discussed:

- 1) The Moore Engineering Invoice #21581 in the amount of \$16,803.05 was again reviewed by the Council. Heidorn stated that he received a call from Justin Hall of Moore Engineering and they have agreed to remove \$3,600.00 from this invoice. This is the final engineering fees on the Street project. Motion by Nitschke and second by L. Erickson to pay Moore Engineering Invoice #21581 in the amount of \$13,203.05. Motion carried unanimously.
- 2) Building Permit – Motion by L. Erickson and second by Bankers to approve building permit for a storage shed on a resident's property. Motion carried unanimously.
- 3) The Cass County Multi-Jurisdictional Multi-Hazard Mitigation Plan for the period 2019 – 2023 was reviewed by the Council. Motion by L. Erickson and second by Bankers to pass a resolution adopting the Cass County Multi-Hazard Mitigation Plan as approved by the Federal Emergency Management Agency. Motion carried unanimously.
- 4) There are two parcels that will be on the Cass County tax-forfeited auction sale on November 14<sup>th</sup>. The Council agreed that if these parcels do not sell the City will inform the County that the City will acquire the properties.
- 5) The Auditor stated that she was approached by Steele County Press inquiring if the City would like to place a "Congratulations" ad for the Spartan football team for their achievements this season for the cost of \$30.00. Motion by L. Erickson and second by Nitschke to approve the payment for this ad. Motion carried unanimously.
- 6) An Extension request for the Page Manor Housing grant from Lake Agassiz was received with a request to have the Mayor sign and send on to the State to request grant extension to May 31, 2020. The contractors have finished the work on-site but there are some tasks that remain

before the grant can be closed up. The Council authorized the Mayor to sign the request and send to the State.

- 7) The Auditor gave a report regarding the on-line seminar she viewed regarding the "Gov Card" program which was suggested by League of Cities. The Council decided that due to the fees involved this would not be beneficial for the City.
- 8) BEK Communications has sent a service order for the City to complete for phone and internet services. The City will receive one free phone line and will also receive internet services at no charge. At a later date, there will also be a television connection and an inside security camera included. Motion by Bankers and second by L. Erickson to have Auditor sign the service order and return to BEK Communications. Motion carried unanimously.
- 9) The Clean Water questionnaire to keep the City on the priority list for potential financial assistance through the Clean Water State Revolving Fund was signed by the Mayor and returned to Moore Engineering as requested for their submittal to the State.
- 10) Nitschke stated that the Park Board is down to two members again with the resignation of Holly Craft. The Park Board is requesting the Council's assistance in finding another Park Board member or if there is another option for the Park Board as finding anyone willing to serve on the Park Board or to volunteer in Park Board activities has become very difficult. She also stated that it is possible that the Ice Skating Rink will again be located next to the Fire Hall once permission has been granted by the Fire Department.
- 11) Bankers reviewed with the Council some of the material she has developed for the "Welcome Packet" for new residents. She stated this should be completed soon and ready for distribution.
- 12) Correspondence was reviewed. No action taken.
- 13) Past Due water bills were discussed. The past due accounts this month are as follows:
  - Pam Belling – over 30 days past due
  - Jim & Chari Dunn – over 30 days past due
  - Dustin Erickson – 22 days past due
  - Jeffery Gieser – 22 days past due
  - Lance Iwen – over 30 days past due
  - Patrick Lindseth – 22 days past due
  - Rodney Peterson – 22 days past due
  - Cory Phelps – 22 days past due
  - Kristine Royal – over 90 days past due
  - Carol Stafford – 22 days past due

There being no further business brought before the Council motion was made by Nitschke and second by Bankers to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:30 a.m. The next regular Council meeting will be Monday, December 9, 2019 at 7:00 AM.

Judy L. Johnson  
City Auditor