

The regular meeting of the Page City Council was held on March 11, 2019 at 7:00 a.m. with Jim Heidorn, Julie Bankers, Natalie Nitschke, Lucas Erickson and Chris Erickson present. Justin Hall, Brandon Oye and Tanner Schmidt of Moore Engineering, Inc.; Mike Mittleider and Judi Hintz of BEK Communications; Deputy Jacob Longlet and one other guest were also present. Mayor Heidorn opened the meeting.

Motion by Nitschke and second by C. Erickson to approve the February minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

**GENERAL FUND:** Waste Management - \$93.28; BEK Communications - \$157.10; John Deere Financial - \$1,912.38; Payroll Taxes - \$80.32; Otter Tail Power Co. - \$1,352.09; City Auditor - \$1,050.00 (Monthly salary); Cass County Reporter - \$179.40; Clifford Farmers Elevator - \$471.09; ERCU Visa - \$448.57 (Handy Hardware - \$39.21, Dakota Fluid Power - \$315.00, Post Office - \$23.75; Page Oil - \$16.75, O'Reilly Auto Parts – Credit of \$11.83; Office Depot - \$65.69). **WATER & SEWER:** Waste Management - \$1,317.41; Otter Tail Power Company – \$578.94; Cass Rural Water Users - \$1,485.58; Jim Heidorn (City Maintenance) - \$2,263.13; Payroll Taxes - \$182.69; City of Fargo - \$14.00; Judy Johnson (W&S Labor) - \$125.00; ERCU Visa - \$91.89 (Post Office \$26.20, Office Depot - \$65.69). **HIGHWAY TAX FUND:** CLM Services (Snow Removal) - \$1,565.00. Motion by L. Erickson and second by Nitschke to approve Auditor's Report and pay bills as presented. Motion carried unanimously.

DEPUTY'S REPORT – Deputy Longlet presented the February Report. There were 3 calls for service. He also thanked the Council for having the Cocoa with Deputy event last month. They are hoping to another next year. The Council thanked Deputy Longlet for his presence at the meetings and the rounds that are being done in town. It is very much appreciated.

The following items were discussed:

- 1) Moore Engineering Invoice gave a video presentation on GIS Mapping and the benefits it would provide the City in tracking locations of gate valves, curb stops, water & sewer lines, etc. Pricing was discussed. There are 7 steps in the program. Total cost for this would be \$27,450. The City would probably only start with 3 of the steps which would be \$19,200. Subscription to ArcGIS Online would be \$500/per year if it is deemed necessary to use. There is money available for this from the Water & Sewer Improvement Project. Hall will provide the Council with user names and passwords for the GIS mapping so they can familiarize themselves with the service. Decision on the GIS mapping will be tabled until next month.

Justin Hall also gave an update on the Street Improvement Project. Nothing to report at this time. Bituminous Paving will be addressing the Council's concerns regarding the seal coat in early spring as soon as weather allows. A city resident was present at the meeting to ask Moore Engineering about the issues with the seal coat. Hall explained that they are thinking that how the seal coat was applied is the problem – not the products used. The resident expressed his concerns about cracks visible after project was completed and the Auditor presented him with a handout explaining causes and corrections of reflective cracking.

- 2) The Auditor presented the Council with a copy of the 2018 City Financial Statement which was submitted to the State Auditor's Office for auditing purposes.
- 3) Mike Mittleider and Judi Hintz of BEK Communications were present at the meeting to answer any questions the Council may have before Assignment of franchise is made from Inter-Community Telephone to BEK Communications as a provider for telephone and internet services

since their recent merger with Inter-Community Telephone. The resident present at the meeting also had questions for BEK regarding service for the Senior Center. He was provided with a card with name and phone number to call regarding this. BEK explained there may be some grant opportunities available to the Senior Center.

The Ordinance approved on October 5, 2009 granting Inter-Community Telephone Company the right to use and occupy the streets, alleys and other public place for the purpose of constructing, maintaining and operating a general telephone system, etc. in the City of Page was reviewed by the Council. This ordinance is for a term of 20 years. A motion was made by Nitschke and second by Bankers to pass a Resolution reassigning the terms of this contract to BEK Communications for the remaining term of the Ordinance. Motion carried unanimously.

- 4) The Spring Clean-up Week has been tentatively scheduled for May 16 – May 23. Two 30 yard roll-offs will be requested. The appliance pickup will be done during the Fall Clean-Up Week. Mayor Heidorn stated that there are 9 or 10 broken garbage containers at the old City shop which need to be picked up by Waste Management. The Auditor will inform them.
- 5) Tax Equalization Meeting will be held at 8:00 a.m. on Monday, April 8 following the City Council Meeting.
- 6) A notice was received from Cass Rural Water Users District of their annual meeting to be held Monday, April 1<sup>st</sup>. As no one from the Council is able to attend the annual meeting the Council selected Cass Rural Water Users District Board Member Toby McPherson to serve as the City's proxy.
- 7) Past due water bills were reviewed. The past due accounts this month are as follows:
  - Pam Belling – 19 days past due
  - Bobby Bergfield – 19 days past due
  - Dustin Erickson – Over 60 days past due
  - Brendan Ingram – 19 days past due
  - Lance Iwen – Over 60 days past due
  - Kristine Royal – Over 30 days past due
  - Jessica Wanzek – Over 9 months past due

A notice will be sent out to one account stating that services will be discontinued on March 18<sup>th</sup> if account is not brought up to date.

Garbage rates were discussed. Waste Management has raised their rate by 2.5% as per their contract to cover cost of living index. Motion made by Bankers and second by L. Erickson to pass a Resolution raising the garbage rate to \$19.25 per month and to raise the rate for the second container to \$7.75 per month. Motion carried unanimously. A notice will be placed in the March newsletter advising residents of the new rates that will be shown on their April billing.

- 8) Nitschke gave a report on the Page Park District. New park signs will be ordered and the Park Board is hoping to host an Ice Skating event and also another Roller Skating Event soon.
- 9) Correspondence was reviewed. No action taken.
- 10) The resident present at the meeting stated he would like to thank Mayor Heidorn and CLM services for the snow removal being down. It is very much appreciated.

There being no further business brought before the Council motion was made by Nitschke and second by C. Erickson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:00 a.m. The next regular Council meeting will be Monday, April 8, 2019 at 7:00 AM with the Tax Equalization meeting following at 8:00 AM.

Judy L. Johnson  
City Auditor