

The regular meeting of the Page City Council was held on January 14, 2019 at 7:00 a.m. with Jim Heidorn, Julie Bankers, Natalie Nitschke, Lucas Erickson and Chris Erickson present. Justin Hall of Moore Engineering was also present. Mayor Heidorn opened the meeting.

Bankers stated that a correction should be made in the December minutes regarding the review of past due Water & Sewer bills. A motion was made at that meeting to begin posting names of past due accounts immediately. Paragraph 8 of the December minutes was amended as follows:

8) Past due water bills were reviewed. The Council expressed concern on the amount of names on the list this month and the fact that many of the same names are on the list each month. A discussion was had on how best to get these accounts up to date and staying current. Posting names in City Council Minutes was discussed thoroughly. Motion was made by Nitschke and second by L. Erickson to post the names of past due accounts and the days that they are past due and to begin this policy immediately. The amount of the past due account will not be posted. Motion carried unanimously. The past due accounts this month are as follows:

Pam Belling – 20 days past due
Jim & Chari Dunn – Over 80 days past due
Dustin Erickson – Over 50 days past due
Keith Haas – Over 2 years past due
Nathan Nelson – 20 days past due
Cory Phelps – Over 50 days past due
Kristine Royal – 20 days past due
Carol Stafford – Over 80 days past due
Jessica Wanzek – Over 6 months past due

Motion by Bankers and second by Nitschke to approve the amended December minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

GENERAL FUND: Waste Management - \$91.00; BEK Communications - \$163.79; John Deere Financial - \$240.75; Payroll Taxes - \$281.00; Otter Tail Power Co. - \$991.26; City Auditor - \$1,050.00 (Monthly salary); Mayor & Council (Bi-Annual Salary) - \$2,467.50; Teresa Heidorn (December labor) - \$156.00; Sarah's M&M Grocery - \$3.97; Mark Renard (auto glass) - \$206.95; Cass County Reporter - \$132.60; Midwest Pest Control - \$84.00; Cass County Gov't (Assessment Services) - \$800.00; Cass County Gov't (Appraisal Services) - \$1,592.80 ERCU Visa - \$559.33 (Menard's \$130.08, Runnings - \$122.40, USPS (Envelopes) \$306.85). **WATER & SEWER:** Waste Management - \$1,285.35; Otter Tail Power Company - \$238.62; Cass Rural Water Users - \$1,601.60; Jim Heidorn (City Maintenance) - \$1,349.00; Payroll Taxes - \$112.77; City of Fargo - \$14.00; Judy Johnson (W&S Labor) - \$125.00; ERCU Visa - \$330.85 (Post Office \$25.40, USPS Envelopes - \$305.45). **HIGHWAY TAX FUND:** Valley City Public Works (Treated Sand) - \$675.87; Star Enterprises (Delivery of treated sand) - \$285.00. **STREET IMPROVEMENT FUND:** Cass County Treasurer (City's share of specials) - \$20,333.41. Motion by L. Erickson and second by C. Erickson to approve Auditor's Report and pay bills as presented. Motion carried unanimously.

The following items were discussed:

- 1) **DEPUTY'S REPORT:** Sheriff Jahner had stated at last month's meeting that we should have a deputy assigned for the Adopt a Community program by the end of January. Deputy Jacob Longlet will be the deputy assigned.

- 2) Update on Street Improvement Project – Justin Hall of Moore Engineering was present at the meeting to update Council on the Street Improvement Project. He has spoken with Bill Bajari of Bituminous Paving regarding the City’s concerns about the chip seal quality and Bajari would like to inspect in the early spring when the roadway has cleared of snow and ice. Possible correction action would be to apply a fog coat over chips. Hall stated that he will be contacting Bituminous Paving either today or tomorrow to see if they could come out this week to inspect the roads as he feels they are clear enough of snow and ice to inspect now. He would like to see them come up with a corrective action and set a date this spring to get it done. He will let the Council know as soon as possible what options Bituminous Paving comes up with to correct the roads.

We are currently in the 1-year Correction Period for the crack seal and seal coat work. The plan is to complete a final correction inspection prior to September 12, 2019, most likely early spring. Justin Hall also stated that the Record Drawings will be mailed to the City right away. Moore Engineering has also developed a City GIS Webmap for the City’s convenience in locating water lines and sanitary sewer lines, etc. Examples of this preliminary City GIS Webmap was reviewed by Council. This could be expanded to include curb stops and gate valves. Motion by Nitschke and second by L. Erickson to have Moore Engineering provide us with cost estimates of various options for including curb stops and gate valves in the GIS Webmap. Hall stated he will be emailing the auditor with “Log in” information for the current City GIS WebMap so this can be passed on to Council members.

- 3) The City has received the deed for the tax forfeited property on 5th Street. A letter has been sent out to the former owner stating that if they have anything on the property it should be removed by January 17th. Mayor Heidorn stated that he has contacted someone to remove any scrap iron, etc. that may be left on the property after that date. The property will be cleaned up by the City as soon as weather permits.
- 4) Heidorn stated that when operating the snow blower to clear off a street, it picked up some pea rock and broke a car window in a car owned by Mark Renard. The City agreed to pay for the replacement of this window. The City discussed bringing this bill to the attention of Bituminous Paving as a problem with the loose pea rock. Mowing in the spring has become a concern also as pea rock has been swept or blown up into yards.
- 5) Heidorn talked to Council members L. Erickson and C. Erickson as members of the Fire Department if it would be possible to get a couple old structures burned which are located by old City Shop and near the Park. This will be discussed with Fire Department and day and time will be determined.
- 6) A Nuisance letter will be prepared by the City Auditor for the Council’s signatures and will be sent to a resident who still has items that are encroaching on an alley. A letter was sent previously to this resident to have the alley cleared.
- 7) Past due water bills were reviewed. The past due accounts this month are as follows:

Pam Belling – Over 50 days past due
Jim & Chari Dunn – 25 days past due
Dustin Erickson – Over 80 days past due
Lance Iwen – Over 50 days past due
Patrick Lindseth – 25 days past due
Nathan Nelson – Over 50 days past due
Page Oil – 25 days past due
Kristine Royal – 25 days past due
David Tomperi – 25 days past due
Jessica Wanzek – Over 7 months past due

- 8) Correspondence was reviewed. Information on City Government Week April 1-5 was discussed. Nitschke stated she would like to take lead on this and determine some events to celebrate the week. She will get back to the Council with some ideas.
- 9) Another burn permit will be obtained in the spring so that items placed in the dump ground after clearing the 5th street property can be burned right away.
- 10) Heidorn stated that the chairs the Council members are sitting on during this meeting were donated by him. He stated that he routinely uses his Council paycheck to purchase items to be used by the City. The Council members stated that the chairs were very comfortable and thanked Mayor Heidorn for his donation.

There being no further business brought before the Council the meeting was adjourned. The next regular Council meeting will be Monday, February 11, 2019 at 7:00 AM.

Judy L. Johnson
City Auditor