

The regular meeting of the Page City Council was held on January 11, 2021 at 7:00 a.m. at the Page City Office with Jim Heidorn, Lucas Erickson, Sarah Ritter and Eryn Jager present. Chris Erickson was absent. Mayor Heidorn opened the meeting.

Motion by L. Erickson and second by Ritter to approve the December minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

**GENERAL FUND:** Waste Management - \$94.94; Waste Management (Park) - \$73.96; BEK Communications - \$50.34; John Deere Financial - \$39.00; Payroll Taxes - \$271.66; Otter Tail Power Co. - \$960.89; City Auditor - \$1,123.50 (Monthly salary); Mayor & Council - \$2,427.50; Cass County Reporter - \$294.12; Clifford Farmers Elevator - \$176.86; ERCU Visa – \$526.16 (Runnings - \$167.81; Tractor Supply - \$48.27; Menards - \$71.91; Amazon - \$238.17). **WATER & SEWER:** Waste Management - \$1,383.55; Otter Tail Power Company – \$290.24; Cass Rural Water Users - \$1,449.18; Jim Heidorn (City Maintenance) - \$1,181.25; Payroll Taxes - \$100.73; City of Fargo - \$14.00; Judy Johnson (W&S Labor) - \$135.42; ERCU Visa – \$256.95 (Post Office - \$26.95; ND Rural Water Systems Assoc. - \$230.00). Motion by Jager and second by Ritter to approve payment of \$130.00 to ND Rural Water Systems Association for semi-annual membership fee along with a \$50.00 donation to the Equipment/Maintenance Fund and a \$50.00 donation to the Patrick Denne Memorial Scholarship Fund and to approve the Auditor's Report and pay bills as presented. Motion carried unanimously.

**DEPUTY'S REPORT** – Deputy was unable to attend.

The following items were discussed:

- 1) No update from Moore Engineering on GIS Web Mapping.
- 2) COVID 19 update. Mask Mandate is still in place. Governor has lowered risk level for entire state and has increased capacity for restaurants and bars to 65%.
- 3) Tax-forfeited properties – The properties have been transferred to the City. A lengthy discussion was had on what to do with a couple properties that have buildings. Research will be done on these properties and further discussion was tabled until next meeting.
- 4) Heidorn stated that the owner of the house located at Argus Avenue and 2<sup>nd</sup> Street has scheduled the house to be demolished this week. Permission was given for Contractor to take demolition materials consisting of wood to City Landfill. Concrete foundation/basement will be dug out but Contractor will need to find a place to dispose of concrete as this is not allowed in City landfill.
- 5) Tractor purchase – The new tractor should be delivered towards the end of the month. There may be a delay in delivery of the mower deck. City will be billed by John Deere once everything is delivered. Motion by L. Erickson and second by Ritter to approve extending the loan at Hometown Community Bank by \$30,000 and using approximately \$4,094.62 from City Sales Tax (Streets) to pay remaining cost of tractor purchase and approving the Mayor and Auditor to execute such documents as needed with Hometown Community Bank to redo the current loan at the Bank keeping the monthly payment at the current amount. Motion carried unanimously.
- 6) The Auditor stated that the ND League of Cities is once again having their "If I Were Mayor" Essay contest for 3<sup>rd</sup> and 7<sup>th</sup> grade students. This information will be shared with the school and will be placed on Facebook and in City newsletter.

- 7) The 2020 City Financial Statement was reviewed with the City Council. This will be placed in the City newsletter and also Cass County Reporter.
- 8) Correspondence was reviewed. No action taken.
- 9) L. Erickson inquired whether any plans have been made regarding Page Community Days. The Page Community Club has not met yet regarding this but plan to do so soon.
- 10) Ritter stated that she had talked to another contractor regarding painting the interior of Auditorium. This came in at approximately \$1,000 less than previous bid received. Getting volunteer help in painting was discussed. Painting of auditorium was tabled until a further meeting.
- 11) Heidorn stated that he has talked with someone from the ND Department of Transportation regarding lighting on Highway 38 at the end of 5<sup>th</sup> Street. A traffic study will be done to determine necessity. There are a few street lights not working in town. Otter Tail is aware of these but have not been able to fix as supplies are still backordered.
- 12) City office hours were discussed. The Auditor is at the City office for a few hours just about every day and is available by calling to make an appointment. Hours have not been posted the last few months due to COVID. Posting of regular hours will be discussed at the next meeting.
- 13) Past due water and sewer accounts were discussed. Past due accounts this month are as follows:
  - Pam Belling – 22 days past due
  - Jeremy Duncan – 22 days past due
  - Jim & Chari Dunn – 22 days past due
  - Jerome Gustin – 22 days past due
  - Lance Iwen – over 120 days past due
  - Patrick Lindseth – over 60 days past due
  - Nathan Nelson – 22 days past due
  - Corey Phelps – 22 days past due
  - Kristine Royal – 22 days past due
  - Carol Stafford – over 60 days past due
  - Ripp's Trucking – over 120 days past due

There being no further business brought before the Council motion was made by L. Erickson and second by Jager to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:05 a.m. The next regular Council meeting will be Monday, February 8, 2021 at 7:00 AM in the Page City Office.

Judy L. Johnson  
City Auditor