

The regular meeting of the Page City Council was held on April 14, 2021 at 7:00 a.m. at the Page City Office with Jim Heidorn, Chris Erickson, Sarah Ritter and Eryn Jager present. Lucas Erickson was absent. Deputy King was also present at the meeting. Mayor Heidorn opened the meeting.

Motion by C. Erickson and second by Jager to approve the March minutes. Motion carried unanimously.

The Auditor's report was given and the following bills presented for approval:

GENERAL FUND: Waste Management - \$94.94; Waste Management (Park) - \$73.96; BEK Communications - \$53.39; John Deere Financial - \$90.61; Payroll Taxes - \$85.96 Otter Tail Power Co. - \$1,077.66; City Auditor - \$1,123.50 (Monthly salary); Cass County Reporter (Subscription) - \$38.00; Cass County Reporter - \$444.82; Page Oil Company - \$1,151.01; Ihry Insurance - \$44.00; ERCU Visa – \$379.04 (Post Office - \$13.20; Menards - \$108.52; Sam’s Club - \$26.85; Office Depot - \$230.47). **WATER & SEWER:** Waste Management - \$1,383.55; Otter Tail Power Company – \$432.68; Cass Rural Water Users - \$1,738.10; Jim Heidorn (City Maintenance) - \$1,246.87; Payroll Taxes - \$105.75; City of Fargo - \$14.00; Judy Johnson (W&S Labor) - \$135.42; ND One Call - \$4.80; H&H Coatings (Water Tower) - \$3,000.00; ERCU Visa – \$591.86 (Post Office - \$26.95; USPS - \$334.45; Office Depot - \$230.46). **CITY SALES TAX:** Hope Electric, Inc. (Auditorium & City Shop lighting) - \$6,136.00. **STREET IMPROVEMENT SAVINGS:** Starion Bond Services (Street Bond payment) - \$173,280.00. Motion by Ritter and second by C. Erickson to approve the Auditor’s Report and pay bills as presented. Motion carried unanimously.

DEPUTY’S REPORT – Deputy King reviewed the March report with the Council. There were 22 calls for service – 17 of these were self-created for building checks, community orientated policing and offender checks. The remaining calls were 2 traffic stops, 1 reckless driver, 1 medical and a public assist. He also stated that the Fire Hall event went well.

The following items were discussed:

- 1) Tax forfeited properties – No progress has been made with a Bank regarding a mortgage remaining on one property. We are awaiting the completion of an Affidavit from the City Attorney which will be recorded on all recently acquired tax forfeited properties.
- 2) There have been some complaints regarding a residential property located on 1st Street which has not been lived in for some years. Rats and other vermin have been noticed coming from that area. A Nuisance Notice will be sent to the current owner of the property. Possible condemnation of the property was also discussed.
- 3) The Gaming Site Authorization with West Fargo Rural Fire Department for a gaming site at R&J’s Front Page Lounge effective 7/1/2021 was reviewed by the Council. The current Gaming Site Authorization with Harwood Fire and Rescue will not be renewed on July 1, 2021. The West Fargo Rural Fire Department will be operating this site with the understanding that the Page Volunteer Fire Department will take over in a couple years once they are licensed by the State. Motion by Ritter and second by Jager to authorize Mayor Heidorn to sign the Gaming Site Authorization on behalf of the City. Motion carried unanimously.
- 4) Page Community Days has been set for June 18 – 20th, 2021. There is a possibility there will be a tractor pull event on the 19th. The Community Club is having a meeting this Wednesday to finalize the schedule of event.
- 5) Clean-up week has been confirmed with Waste Management for May 13-20th. There will be two 30-yard roll-offs located behind the City Auditorium during that week.

- 6) H&H Coatings inspected the Water Tower last month when they were conducting the repairs that needed to be done at that time. Some issues were discovered which should be addressed soon. There is insulation/jacketing needing repair under the belly of the water tower and it needs to be power washed to remove existing mold/mildew. An estimate was received from H&H Coatings for these issues in the amount of \$10,920. It was stated that if repairs are not done to the insulation/frost jacket this could cause the water tower to freeze and the cost to thaw the water tower is about \$18,000. Discussion was had on adding \$10,000 to the current note at Hometown Community Bank along with the \$30,000 previously approved for the tractor purchase. Invoice has been received from John Deere on the tractor purchase. Motion by Ritter and second by Jager to authorize the Mayor and Auditor to execute documents necessary at Hometown Community Bank to add \$10,000 to note for water tower repairs and \$30,000 for the purchase of the John Deer tractor. Motion carried unanimously. There was a motion from C. Erickson and second by Ritter to approve payment of the \$3,000 invoice from H&H Coatings for repairs and inspection done to water tower last month. Motion carried unanimously.
- 7) Heidorn stated that a proposal was received from Pro Sweep, Inc. for sweeping city streets at an estimated \$1,500.00 flat fee per sweep. Motion by C. Erickson and second by Ritter to accept proposal and arrange to have all city streets swept about one week before Page Community Days. Motion carried unanimously.
- 8) Page Park Board – The resignation of Ashley Nelson from the Park Board was accepted by the Council. Jager stated that there is currently no-one on the Park Board. Teresa Heidorn was nominated as an addition to the Park Board. Motion by C. Erickson and second by Ritter to appoint Teresa Heidorn to the Page Park Board. Motion carried unanimously. Two more members are needed for the Board.
- 9) The 2020 Drinking Water Quality Report was reviewed by the Council. A notice will be placed in the Cass County Reporter and in the City Newsletter that the Drinking Water Quality Reporter is available to any interested parties. Copies will also be available at Hometown Community Bank, Elm River Credit Union, Sarah’s M&M Grocery and Post Office. It can also be located on the City website.
- 10) Correspondence was reviewed. A letter was received from NDIRF regarding their Annual Meeting. NDIRF also sent a notice stating that there would be conferment of benefits again this year. \$1,128.00 was received on April 5th. The North Dakota Department of Environmental Quality sent the City a Safe Drinking Water Act Certificate of Achievement recognizing that our water staff has satisfied all applicable requirements during the previous calendar year. Press releases were also sent to Steele County Press and Cass County Reporter.
- 11) Portfolio Reports: The Park Board was discussed earlier. Ritter stated that the event in the Auditorium this past Saturday went well and the organization was very pleased with the meeting area. A blood drive is scheduled in the Auditorium on May 20th. There was some discussion on having the auditorium more available for residents to use. The use of key cards was discussed. Heidorn will talk with Curt’s Lock & Key regarding the cost.

Erickson stated that the dumpground will be open from 8 am to 7 pm each day during cleanup week to make it more convenient for residents to take branches and other burnable material to the dumpground. The Auditor stated that she will add this to the Clean-Up week posters.

Heidorn stated that the upper ball diamond, the outer edge of the lower ball diamond and the volleyball court are in rough shape and suggested the purchase of a Rototiller. He has looked at a few and has found one at Fleet Farm for about \$1,800.00 that can be used on the City tractor. Discussion was had on possibly purchasing a Rototiller for Park and City use. Motion by Ritter and

second by C. Erickson to purchase a Rototiller at the approximate cost of \$1800.00 and to have the Park pay for 2/3 of the cost and the City to pay the remaining 1/3. Motion carried unanimously.

12) Past due water and sewer accounts were discussed. Four past due notices will be sent out. Past due accounts this month are as follows:

Pam Belling – over 90 days past due
Dustin Erickson – over 30 days past due
Lance Iwen – over 120 days past due
Corey Phelps – over 60 days past due
Kristine Royal – 23 days past due
Carol Stafford – 23 days past due

There being no further business brought before the Council motion was made by C. Erickson and second by Jager to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:00 a.m. The next regular Council meeting will be Monday, May 10, 2021 at 7:00 AM in the Page City Office.

Judy L. Johnson
City Auditor